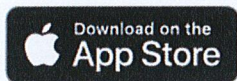# Canteen Orders using Flexischools

How to set up your Flexischools account

1. Download the Flexischools app

- Available from the Apple App Store or Google Play

2. Register

- Open the Flexischools App and click 'Like to register?' or register on the website – https://www.flexischools.com.au/
- Submit your email address to create an account.
- Go to your inbox and open the registration email from Flexischools. Click on the link provided and follow the registration process, creating a password and completing your personal details.

3. Log in to your Flexischools account and enter your child's details

- Once your account is set up, log into the Flexischools App or log in to the website.
- If you are using the app, select the 'Profile' icon on the navigation bar. Under 'Students', click 'Add new'. Enter your child's name, school (type 'Casino' and select 'St Mary's Primary School Casino'), year level, and class. Click 'submit'.
- Please repeat Step 3 for each additional student.

Order on our app

1. Place your order

- In the Flexischools App, click 'Order food' at the top of the homepage.
- Select which student you would like to place an order for.

2. Make your selection

- Choose which service you would like to order for.
- Choose which date to order.
- Select the items you wish to order.

3. Make payment

- When you have finished adding items, click 'Confirm order'.
- Select your payment option and complete payment to place your order.
- **Please Note**: order must be finalised by 9.00am or it will roll over to the following day.